

# Parent and Family Engagement Plan

## Westview Elementary School

### A School-wide Title I, Part A Educational Community\*

2023-2024

#### School Mission Statement

*Our mission is to help all learners develop the vision and confidence to manage and enhance their own lives and contribute to society. We encourage and challenge students to become successful, self-motivated, lifelong learners actively involved in their own education in order to become responsible members of society.*

<b>Communication with Parents and Families</b>	
<p>A. How we will jointly develop/revise with parents the school Parent and Family Engagement policy/procedures and distribute it to parents of participating children and make available the Parent and Family Engagement policy/procedures to the local community.</p> <p><i>(List actions)</i></p>	<ul style="list-style-type: none"> <li>➤ Our parent and family engagement plan will be shared with our parent organization as part of a PowerPoint posted to our website.</li> <li>➤ The Parent/Student Compact will be shared as part of a PowerPoint posted to our website and with the community at launch conferences in September.</li> <li>➤ Copies are available in our office upon request.</li> </ul>
<p>B. How we will inform parents of our school’s participation in Title 1 and explain the requirements and components, and the right of the parents to be involved.</p> <p><i>(Describe when and where the annual meeting will be held)</i></p>	<ul style="list-style-type: none"> <li>➤ Each year, Title I information will be shared within our newsletter throughout the year and as part of a PowerPoint available on our school website.</li> <li>➤ Parent policies are provided to families when students are identified for Title I services. These are also available in our school office.</li> <li>➤ Parent/families were provided about Westview’s participation in Title 1 at the fall launch conferences.</li> <li>➤ Our plan for parent/family engagement will be shared in a PowerPoint available on our website.</li> </ul>
<p>C. How we will offer flexible meetings, such as meetings in the morning or evening, and provide, with funds provided under this part, transportation, childcare, or home visits, as such services related to Parent and Family Engagement.</p> <p><i>(Describe how flexibility is provided)</i></p>	<ul style="list-style-type: none"> <li>➤ Meetings to share information regarding Title I services typically occur in the evening and during a time when children are involved with an activity.</li> <li>➤ Childcare, if needed, is arranged through community partnerships.</li> </ul>
<p>D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school improvement plan, and the process of the school review and improvement under Section 1116.</p> <p><i>(List actions)</i></p>	<ul style="list-style-type: none"> <li>➤ Parents receive information regarding our School Improvement Plan by viewing the completed SIP plan in a PowerPoint on our school website.</li> <li>➤ Parents can provide feedback directly by contacting the Principal/Staff or by completing a survey addressing the various components of the school improvement plan. Any suggestions are vetted through the Leadership Team during the process of revision.</li> </ul>

<p>E. How we will provide parents—</p> <ol style="list-style-type: none"> <li>1. Timely information about Title 1 programs.</li> <li>2. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.</li> <li>3. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.</li> </ol> <p><i>(List actions)</i></p>	<ul style="list-style-type: none"> <li>➤ Title I informational hand-outs are distributed to families through our website and on Thrillshare . . .and available in our office.</li> <li>➤ Teachers prepared detailed summaries of the curriculum, grade level expectations, and assessments at family launch conferences in September.</li> <li>➤ Mid-year Parent/Teacher conferences provide a venue for information about student progress is shared. Parents also have an opportunity to request a meeting with teachers at any time to discuss interventions, plans, or other specifics related to their child’s education.</li> </ul>
<p>F. How we will jointly develop with parents for all children, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.</p> <ol style="list-style-type: none"> <li>1. How will the compact be shared with families?</li> <li>2. How we will provide frequent reports to parents on their child’s progress.</li> <li>3. How we will provide parents with reasonable access to staff and opportunities to participate as partners in the education of their child.</li> <li>4. Provide for regular two-way meaningful communication between families and school staff and to the extent practical, in a language the family can understand</li> </ol>	<ul style="list-style-type: none"> <li>➤ School-Parent Compact will be shared on our website and referenced in our school newsletter. It will be distributed to families during launch conferences.</li> <li>➤ Parents receive information regarding their child’s progress via our school report card along with a scheduled Parent/Teacher conference which occurs once a year, this year that will be in January.</li> <li>➤ Parents receive contact information and processes from each teacher/staff member that establishes communication lines for parents should they need to discuss their child’s progress.</li> <li>➤ Some staff members publish and distribute weekly classroom newsletters to keep families abreast of learning goals/targets.</li> <li>➤ Often, we utilize our office robo-call system to connect with parents regarding an important event or need.</li> <li>➤ Parents are invited to seek help or information from teachers and administration at any time throughout the year by contacting either teachers directly or the school office to schedule a time.</li> <li>➤ 4<sup>th</sup> and 5<sup>th</sup> graders complete planners that highlight the academic work of the day along with assignments.</li> <li>➤ As needed, the school has access to district interpreters to provide language translations during conferences and for written communications. We access the Language Line if an interpreter is unavailable.</li> </ul>
<p>G. How we will assist parents in understanding challenging state standards and how to monitor their child’s progress in partnership with the school</p>	<ul style="list-style-type: none"> <li>➤ Information regarding State Standards is shared with the community as part of regular conferences attended by parents.</li> <li>➤ When given approval to organize/plan events that gather families in our facility, we are planning to host two parent engagement evenings during which parents are given the</li> </ul>

	<p>opportunity to engage in learning/discussion about a variety of topics that include academic content, strategies, and standards. During these evenings, parents are given strategies for helping their children at home.</p> <ul style="list-style-type: none"> <li>➤ In the Spring, we will host a Kindergarten Round-Up during which the Kindergarten teachers offer parents tips/strategies for helping their children prepare for their first year of school</li> </ul>
H. How we will provide materials and training to help parents work with their children in partnership with the school	<ul style="list-style-type: none"> <li>➤ Parents receive training, tips, strategies, and materials to support families at the following events: <ul style="list-style-type: none"> <li>• Kindergarten Round-Up</li> <li>• Fall launch conferences</li> <li>• January Parent/Teacher Conferences</li> <li>• NW Feeder Community Event – internet safety, mental health support, transition between schools, and community resource fair</li> <li>• Mobius STEM night in conjunction with Science Fair in April</li> </ul> </li> </ul>

<b>Title I</b> <b>Parent Involvement/Communication Opportunities Throughout the Year</b>
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### Daily Opportunities

Home Communication	<ul style="list-style-type: none"> <li>➤ AVID planners sent home each night in Gr. 4-5</li> <li>➤ Home folders sent home each night in Gr. K-3</li> <li>➤ Email, Chat and messaging through Microsoft Teams, Class Dojo</li> </ul>
School Website	We maintain an up-to-date website that provides families with all important information about Westview, classrooms, contact information, etc.
Volunteering	Parents are invited to become school volunteers in classrooms and during our family events.

### Weekly/Ongoing Opportunities

Good News Communication	Teachers highlight the efforts and achievement of students by communicating on our GOOD NEWS cards. Administration makes a personal phone call to parents to share the Good News
Teacher Newsletters	Staff may publish a weekly newsletter that goes home with each child in that classroom. It highlights the learning focus in content areas and other relevant information for that classroom.
Reader Board Messages	Our school keeps the community informed of important up-coming events and/or other messages regarding school achievement
School Newsletter	A bi-monthly newsletter is published and shared through email using SWAY to keep families abreast of Westview events, celebrations, and important tips for helping to support students at home.
Phone Communication	As the year evolves, a need to communicate quickly with our community often arises. We use the robo-call system to ensure that all who need information receive a message on their phone.
“Kids of Character” Nights	Westview promotes and encourages the pillars of Purposeful People. Recognition is given to 2 students from each classroom, monthly

	throughout the year at a parent/child evening event. Students receive certificates and gift bag from PTA.
Musical Assemblies	Our school choir, along with specific grade levels have the opportunity to perform before the student body and parents throughout the year in scheduled music programs.

### Fall Opportunities

Goodies with Grandparents	PTA sponsors this event for students to spend time making crafts with a special grandparent or grand “friend” and sharing a treat.
Launch Conferences	To start the school year, parents and students had the opportunity to participate in a launch conference with classroom teachers, while learning about the curriculum and plans for the upcoming year.
WA Kids Parent Connection conferences	Teachers and parents of in-coming Kindergarteners share information about the new “K” student. In addition, teachers are able to gather data related to Kindergarten readiness
Trunk or Treat PTA event	Families have the opportunity to celebrate Halloween in a family friendly “Trunk or Treat” hosted by the PTA.
NW Feeder Community Event	Westview families will have the opportunity to learn about the transition between schools and browse a community resource fair. This is in conjunction with all the elementary and middle schools that feed into Shadle Park High School.
Skate Night PTA event	Families have the opportunity to get moving at the PTA skate night.

### Winter Opportunities

Cookies with Santa	Families have the opportunity to celebrate the upcoming holidays in an evening event hosted by the PTA.
Chili/BINGO Night	This family event brings students/parents/staff together for an evening of community building.
January Conferences	Parents are invited to attend a parent/teacher conference to review student progress and share needed information.
Skate Night PTA event	Families have the opportunity to get moving at the PTA skate night.
GLOW Dance Party	Families have the opportunity to get their “groove” on at our PTA GLOW Dance party.
Paint Night	PTA is sponsoring this fun event for all our budding artists to have a chance to create a masterpiece.

### Spring Opportunities

Kindergarten Round-Up	Late Spring, parents/students that have registered for Kindergarten to start the following year, are invited to an after-school opportunity. New Kindergarteners engage in activities designed to introduce them to some of the characteristics of a Kindergarten Room. Parents gather in the library and receive important information from the Kindergarten team regarding Kindergarten readiness
Bike Rodeo	PTA is bringing back this fun event for families to be active riding bikes and building community with other families/students.
Spring Carnival	Our community comes together in the Spring to enjoy an evening of fun which includes some activities to support literacy.
Science Fair	Students are encouraged to work individually or with peers to create a science fair project using the scientific method. Families are invited to attend the fair and our Shadle Park leadership team will judge the different grade levels and projects.
Westview Field Day	Our Fitness/Health teacher invites parents to facilitate a variety of outdoor activities/games for student participation before the end of the school year

Egg Drop Celebration	Students are encouraged to work with parents at home to design a container protecting an “egg” . . . and participate in our annual Egg Drop Event in May.
Skate Night PTA event	Families have the opportunity to get moving at the PTA skate night.
Muffins with Mom	PTA sponsors this event for students to have muffins with their mom, grandma, aunt, or other special adult in their lives.
Donuts with Dudes	PTA sponsors this event for students to have donuts with their dad, grandpa, uncle, or other special adult in their lives.

**Summer Opportunities**

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